

# TRANSCRIPT REQUEST

*Per the Student Handbook, up to 3 copies of your Transcript can be provided at no charge, while you are a student at GCS. The fee for the each additional Transcript is \$2.00 and must be included with each Transcript Request over the third.*

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_

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This is my \_\_\_\_\_ request for a transcript.  
*(1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, etc)*

Please send a copy of my transcript to:

Office of Admissions

Financial Aid Office

Other:

\_\_\_\_\_

\_\_\_\_\_  
*(Name of College or Scholarship)*

\_\_\_\_\_  
*(Address)*

\_\_\_\_\_  
*(City, State Zip)*

\_\_\_\_\_  
*(Student Signature)*

Additional Comments: