

Grandview Christian School



12340 Grandview Road, Grandview, MO 64030 * Phone: 816.767.8630 * Fax: 816.763.5029 * Email: gcs@grandviewchristianschool.com

INITIAL FACULTY APPLICATION

Your interest in Grandview Christian School is appreciated. We invite you to fill out this initial application and return it to our school office. If an opening occurs for which you may qualify, we will notify and ask you to send your placement file to our office. We will also contact your references. If we have continued interest in your candidacy, we will send you some follow up questions and arrange for a personal interview.

We realize that the key to a successful Christian School is its staff. We are seeking applicants who are professionally qualified, who really love children, and who, by the pattern of their lives, are Christian role models. Luke 6:40.

We look forward to receiving your initial application. Thank you for your interest in the ministry of our school. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

A. General Information

Date of Application: ____/____/____

Date Available: ____/____/____

Legal Name: _____, _____ / _____
(Last) (First) (Middle) (Nickname)

Present Home Address: _____, _____, _____
(Street) (City) (State) (Zip)

Length of Time at this Address _____

Permanent Address: _____, _____, _____
(if other than present address above) (Street) (City) (State) (Zip)

Previous Address: _____, _____, _____
(Street) (City) (State) (Zip)

Home Phone Number: _____ - _____ - _____ **Cell Number:** _____ - _____ - _____

Best Time to Call: _____ **Email Address** _____

Previous Address: _____, _____, _____
(Street) (City) (State) (Zip)

Position Desired:

(Please indicate 1, 2 & 3rd choice in boxes provided and list preferred grades for Elementary)

Kindergarten Elementary Grade(s) _____ Middle School

High School Specials (indicate) _____

Full Time Part Time Substitute

Provide answers for all of the following (Circle Yes or No where applicable):

- How did you learn about the position for which you are applying? _____
- Can you submit verification of your legal right to work in the US?.....**YES NO**
- Has the applicant ever been suspended or expelled?.....**YES NO**
- Please list activities or sports for which you would be capable and willing to direct, sponsor, or coach. (Indicate grade or ability levels):

B. Christian Background

Provide answers for all of the following (circle Yes or No where applicable):

- In your own handwriting, and on a separate sheet of paper, briefly give your Christian testimony.
- Please carefully read our Purpose & Philosophy, including the Statement of Faith, and indicate your degree of support below by

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initialing the appropriate box below:

- I fully support the Statements as written without mental reservations.
- I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

3. Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth and conduct?.....**YES NO**

4. Indicate your denominational preference: _____

5. What is your local church affiliation? _____

6. Are you presently a member in good standing?.....**YES NO** Number of Years _____

7. In what church activities are you involved and with what degree of regularity? _____

8. What other Christian service have you done since becoming a Christian? _____

9. Are you capable of teaching a Bible class?.....**YES NO**

If yes, what would be your subject preferences? _____

10. To what extent do you believe you should become involved on Sunday and other weekday ministries of the church of which you are a member? _____

11. Describe your routine of personal Bible study and prayer: _____

12. What books have you read recently that have helped you spiritually? _____

13. What would you like to be doing five years from now? _____

C. Professional Qualifications

Provide answers for all of the following (circle Yes or No where applicable):

1. Please attach photocopies of all your postsecondary transcripts. (Should you be offered a position, official copies of your transcripts must be provided to the school for inclusion in your personnel file)

2. What degree or degrees do you hold?

	<u>Degree</u>	<u>Date Received</u>	<u>Issuing Institution</u>
a)	_____	_____	_____
b)	_____	_____	_____
c)	_____	_____	_____

3. What is your Major(s)? _____

4. What is your Minor(s)? _____

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5. What is your Cumulative grade point average? Bachelor's: _____ Graduate Work: _____

6. List total units after date of Bachelor's degree: Semester _____ Quarter _____

7. Sequentially list your teaching experience with most recent first:

	<u>School's Name</u>	<u>Grades/Subjects</u>	<u>Dates</u>
a)	_____	_____	_____
b)	_____	_____	_____
c)	_____	_____	_____

9. To what degree are you familiar with various Christian or secular textbook series (*i.e.*, ACSI, ABeka, Bob Jones, Saxon math)? _____

10. Textbook series preferences? _____

11. List any other educational advantages that you have had including opportunities for travel: _____

12. List any books or articles that you have read recently that have helped you to grow professionally: _____

13. Do you have an ACTS or ACSI teaching certificate?**YES NO**

What level? _____ Remains valid for _____ years

14. Do you have a state teaching certificate?**YES NO** What state(s)? _____

What kind? _____ Remains valid for _____ years

	<u>Endorsement(s)</u>	<u>Semester Hours in Endorsement Area(s)</u>
a)	_____	_____
b)	_____	_____
c)	_____	_____

15. If you do not hold a certificate, what requirements do you lack? _____

16. Attach photocopies of any certificates held.

17. Have you had any courses in the Christian Philosophy of Education?**YES NO**

If so, where and when? _____

If not, would you be willing to take such a course by correspondence or otherwise?**YES NO**

18. Attach a typed copy of your personal Christian philosophy of education and how you would implement it in the classroom.

19. Have you had other courses giving specific training for Christian day schools?**YES NO**

If yes, provide details: _____

20. List any conferences or seminars that you have led or participated in recently: _____

21. Describe how teacher evaluation has been helpful to you: _____



D. Personal Philosophy

On a separate sheet of paper, and in your own handwriting, please label and succinctly answer in one or two paragraphs each of the questions below:

1. Why do you wish to teach in a Christian school?
2. What are the main characteristics that distinguish a Christian school from a public school?
3. What do you consider to be the proper classroom atmosphere for learning?
4. What is your philosophy of discipline? Your attitude toward physical punishment?
5. What areas do you feel are your strengths? Weaknesses?
6. What do you believe about the origin of the earth and mankind?
7. Please summarize any additional information that you would like to present regarding your candidacy for this position.

E. Employment History

Please start with your current or most recent employer and work backwards for the past ten years. *If necessary, you may follow the same format on a separate sheet of paper.*

1st Prior Employer

Position

Place of Employment

Dates of Employment

Address

City, State Zip

Supervisor's Name & Phone Number

Reason for Leaving

2nd Prior Employer

Position

Place of Employment

Dates of Employment

Address

City, State Zip

Supervisor's Name & Phone Number

Reason for Leaving

3rd Prior Employer

Position

Place of Employment

Dates of Employment

Address

City, State Zip

Supervisor's Name & Phone Number

Reason for Leaving

4th Prior Employer

Position

Place of Employment

Dates of Employment

Address

City, State Zip

Supervisor's Name & Phone Number

Reason for Leaving

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Provide answers for all of the following (Circle Yes or No where applicable):

1. Have you ever worked under a different name for any of the employers you have listed?.....**YES NO** If so, what was the name or names? _____
2. Have you served in the military?.....**YES NO** If yes, what type of training or education did you receive? _____
3. Are you holding or have you already signed a contract for next year with any other educational institution?.....**YES NO**

F. Personal References

Do not list family members or relatives for references. You will also need to sign the Reference Release Form that is attached and return it with this application.

Give three references that are qualified to speak of your spiritual experience and Christian service. List your current pastor first.

	<u>Name/Complete Address</u>	<u>Phone</u>	<u>Position</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

Give three references that are qualified to speak of your professional training and experience. **List your current or most recent principal or supervisor first.**

	<u>Name/Complete Address</u>	<u>Phone</u>	<u>Position</u>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____



G. Applicant's Certification & Agreement

I understand that Grandview Christian School does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize Grandview Christian School to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing and recording as many sets of my fingerprints as is necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date



H. Authorization to Release Reference Information

I have made application for a position as a _____ with **Grandview Christian School**. I have authorized the school to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals that know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and all other matters related to my suitability for employment.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure.

In addition, I hereby release the **Grandview Christian School**, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to **Grandview Christian School**.

I agree that a photocopy or facsimile copy of this document and any signature shall be considered for all purposes as the original signed release on file.

I certify that I have carefully read and do understand the above statements.

Applicant's Full Name (please print)

List Maiden Name and Any Other Aliases, if applicable

Social Security Number

Driver's License Number

State Licensed

Applicant's Signature

Date



PURPOSE AND PHILOSOPHY

*“Train up a child in the way he should go and when he is old,
He will not depart from it.” (Proverbs 22:6)*

The purpose of Grandview Christian School is to provide quality education in a Christian context. We provide academic excellence for each child through a basic fundamental curriculum. The curriculum is based upon the foundation of God’s truth to promote Christian character, conduct, and patriotism. Grandview Christian School continuously seeks to bring glory and honor to God through assisting parents and the church in the preparation of young men and women who will touch the nations of the earth by doing all they were created to do to the best of their ability.

The mission of Grandview Christian School is to educate students who will serve God and impact the world through biblical thought and action.

It is a God-given responsibility of parents to educate their children. Sending a child to a Christian school does not shift that responsibility. Neither does it lessen a parent’s role in the educational process. It is our position at GCS that it is our job to “Come along side” our parents in the education of their children.

Since all the truth belongs to God, God should be honored in every field of study. God’s revealed Word, the Bible, is the standard by which all claims to truth are measured. It is our prayer that any child attending Grandview Christian School will develop and grow in their personal relationship with Jesus Christ as their Savior and a personal relationship with Jesus Christ as their Savior and Lord.

Statement of Faith

Grandview Christian School (GCS) is a community Christian School focused on those beliefs, which Christians share in common. Our statement of faith is as follows:

- We believe that the Scriptures of the Old and New Testament are the only inspired, inerrant, infallible, authoritative Word of God (II Timothy 3:15, II Peter 1:21).
- We believe there is one triune God who is eternally existent in three persons: Father, Son, and Holy Spirit (Genesis 1:1, Matthew 28:19, John 10:30).
- We believe in the deity of Christ (John 10:33), His virgin birth (Isaiah 7:14, Matthew 1:23, Luke 1:35); His sinless life (Hebrews 4:15, 7:26); His miracles (John 2:11); His vicarious atoning death (I Corinthians 15:3, Ephesians 1:7, Hebrews 2:9); His resurrection (John 11:25, I Corinthians 15:4); His return in power and glory (Acts 1:11, Revelation 19:11).
- We believe that all have sinned and are in need of salvation through acceptance of Jesus as Lord and Savior.

GCS believes that the above precepts are basic to the Christian faith. It is not our intent to promote the doctrines of any one church or denomination. Matters of doctrinal differences or personal interpretation are to be left to the parents of the students and the churches they attend. Student enrollment is open to all whom subscribe to the four above stated precepts of the Christian faith, and who abide by the guidelines and policies set forth in the parent/student handbook.



Declaration of Moral Integrity

Our school expects all of its employees and its volunteers with unsupervised access to children to model the same Christian values and lifestyle that it seeks to inculcate in its students. As an applicant for a ministry position as an employee or as a volunteer at this school, I (print name) _____ recognize, understand, and agree to live by the Christian moral standards of the school.

I declare that during the past year I have not engaged in, at the current time I am not engaging in, and promise that I will not during the term of my employment or volunteering, engage in inappropriate sexual conduct. Inappropriate conduct includes, but is not limited to, such behaviors as the following: heterosexual activity outside of marriage (e.g., premarital sex, cohabitation, extramarital sex), homosexual or lesbian sexual activity, sexual harassment, use or viewing of pornographic material or websites, or sexual abuse or improprieties toward minors as defined by Scripture and federal or state law.

I declare that the above statement is factual and true. My signature below indicates that I meet the moral integrity standards and Christian role model lifestyle requirements of this Christian School.

Applicant's Signature

Date

Administrator's signature after discussion with applicant

Date

"Honor marriage, and guard the sacredness of sexual intimacy between wife and husband. God draws a firm line against casual and illicit sex." Hebrews 13:4 The Message

"A pupil is not superior to his teacher, but every one [when he is] completely trained—readjusted, restored, set to rights, and perfected—will be like his teacher." Luke 6:40 The Amplified Bible



TEACHER’S SOCIAL NETWORKING & STUDENT RELATIONSHIP AGREEMENT

I, _____, understand and agree that, as a representative of **Grandview Christian School**, it is prohibited that I network personally, or via any internet site, with any GCS student outside of the auspices of my position as a teacher. I will have NO contact with students outside of school, or school functions, without prior express written approval from GCS administration. I will have NO one-on-one experiences with any student outside of my GCS classroom.

Furthermore, I understand and agree that ALL school policies and procedures will be upheld during any and all interaction with GCS students during school, school functions, or any other type of pre-approved activity.

Applicant’s Signature

Date